

INFORMATION FOR EMPLOYERS

Leicester
APPRENTICESHIP
Hub

SUPPORT
FOR
LEARNERS
AND
EMPLOYERS



Leicester
to Work | Leicester
Apprenticeship Hub



Apprenticeships

What is an apprenticeship?

An apprenticeship is first and foremost a job with substantial training and the development of transferable skills. It is a way for people of all ages to earn while they learn, gaining real skills and knowledge and a real future.

Hiring apprentices is a productive and effective way for businesses to grow their own talent by developing a motivated, skilled and qualified workforce.

Apprenticeships are available to businesses of all sizes and sectors in England, and can last anything from 12 months to 5 years.

Apprenticeships are available in 1,500 occupations, across 170 industries, so you can be sure that every apprenticeship is relevant and



appropriate both for the apprentice and the business.

There are various levels of apprenticeship available:

Intermediate apprenticeship
(Level 2 – equivalent to five A*-C GCSEs)

Advanced apprenticeship
(Level 3 – equivalent to two A Levels)

Higher apprenticeship
(Levels 4-7 – equivalent to a foundation degree and above)

Degree apprenticeship
(Levels 6 & 7 – full bachelors or masters degree)

Traineeships

A voluntary pre-apprenticeship programme that includes education and work experience helping prepare young people to secure an apprenticeship or other job.

Apprenticeships and traineeships make GREAT business for employers of all sizes

The facts

2.4million

apprenticeships were started in England during the last parliament.



The average apprenticeship completer increases business productivity by

£214

per week.



Lower recruitment costs

75% of apprentice employers say the programme has helped cut recruitment costs.

71% of employers retain their apprentices.

80% say that apprenticeships will play a bigger part in their future recruitment policy.



Greater productivity

89% of apprentice employers say they make their businesses more productive.

Contribution to local community

50% of employers said that traineeships provide a valuable route into employment for young people.

1,300

businesses are now involved in designing the new apprenticeship standards.



Increased employability

94% of employers consider traineeships to be an effective way of increasing young people's chances of finding paid jobs and apprenticeships.

What local companies are saying

“Leicester Apprenticeship Hub provided us with great support; Our Leicester office is quite new to apprenticeships, therefore the impartial advice was invaluable.”

MGC Hayles Limited, Chartered Accountants and Business Advisors
(Leicester Office)

Contact us

 email apprenticeshiphub@leicester.gov.uk

 Tel 0116 454 2952  leicester.gov.uk/apprenticeshiphub

 facebook.com/leicesterhub  [@leicester_hub](https://twitter.com/leicester_hub)

What funding is available to an employer towards the training costs of an apprenticeship?

The introduction of the levy

From April 2017 all employers with a pay bill of more than £3 million each year will need to pay the apprenticeship levy through the Pay as You Earn (PAYE) process. This will be 0.5% of the pay bill.

In England, levy-paying employers will be able to use levy funding to invest in apprenticeships via vouchers through the new digital apprenticeship service. They will also receive a 10% top-up to their monthly contributions and will be able to get back more than they put in.

Employers that do not need to pay the levy will be asked to make a 10% contribution to the cost of training their apprentices, and government will pay the rest, up to the maximum amount of funding available for that apprenticeship. Employers will be asked to pay this contribution directly to the provider but can spread it over the lifetime of the apprenticeship, to an agreed schedule.

There will be additional cash incentives paid back to the employer for recruiting a 16-18 year old which will be paid by the training provider delivering the training.

To find out what additional financial incentives are available in this area contact Leicester Apprenticeship Hub



How can Leicester Apprenticeship Hub help your business?

Impartial advice and guidance: The Hub will offer clear information enabling you to decide if an apprentice can help your business.

Support: Help you take the next steps and link up with a local training provider.

Financial support: Receive support to understand what government funding and local grants are available to help you employ an apprentice.

Recruitment: The Hub promotes apprenticeship vacancies through our website and social media platforms. Additional support is available for larger recruitment drives. The Hub has assisted with the recruitment of over 350 apprentices with companies such as Volkswagen Group, IBM, Next, Dunelm and the NHS.

Aftercare: Celebrate the success of your apprentices by attending our annual graduation ceremony.



Up to
28,000

quality apprenticeship vacancies and many traineeship opportunities are available online at any one time. Over 1.7 million applications were made in 2015.

Four simple steps

The Leicestershire Apprenticeship Hub is here to support employers and has made it easier than ever to employ an apprentice or take on a trainee.

1

Get in touch to have a conversation to discuss your requirements and business needs with an impartial adviser.



2

Find out about all of the local provision and receive support in choosing what's right for your company.

3

Get help applying for local grant incentives.



4

Celebrate the success of your apprentices by attending the annual graduation.

Contact us



email apprenticeshiphub@leicester.gov.uk



Tel 0116 454 2952



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