



# COLLABORATE BUSINESS GROWTH GRANT THE PROCESS

## STAGE 1

### Complete an online enquiry form



A business adviser will contact you for an initial chat regarding your support needs. If you are looking for a grant, your enquiry is passed to the grant manager.

Complete enquiry form here  
<http://bit.ly/CollabEnquiry>

Complete enquiry form now  
and start the process

## STAGE 2

### Expression of Interest



Following an initial assessment you will be asked to complete an Expression of Interest form for eligibility checks.

## STAGE 3

### Full application



If successful you will be asked to complete a full application form with supporting evidence (e.g. quotations, insurance, accounts, cash flow etc.)

## STAGE 4

### Site visit and support



The grant manager will visit you and be on hand at all times to answer your questions throughout the application process

Call 0116 454 2315 or email [CollaborateGrant@leicester.gov.uk](mailto:CollaborateGrant@leicester.gov.uk)

## STAGE 5

### Grant panel meeting



An independent grant panel meets once a month to review all grant applications after which you will be notified of the outcome.

A step-by-step guide to the grant process can be seen here.

Visit [www.llepbizgateway.co.uk/Collaborate](http://www.llepbizgateway.co.uk/Collaborate)  
for full details about Collaborate.